



NOTICE TO PROCEED

08 May 2024

TRENDS & TECHNOLOGIES, INC.
U-6C Trafalgar Plaza 105 H.V Dela
Costa St., Bel-Air Makati City

Gentlemen/Mesdames:

We wish to inform you that the contract for the project under Direct Contracting for the **SERVICE PROVIDER FOR THE TRANSFER OF ICT EQUIPMENT - MANAGEMENT INFORMATION SYSTEM OFFICE** under **REQUEST FOR QUOTATION NO. 100-24-01-112**, covered by **SERVICE CONTRACT NO. AMP2024-01-112**, has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

We look forward to the completion of this project to our mutual satisfaction.

Very truly yours,

VICTOR MA REGIS N. SOTTO
City Mayor

By authority of the City Mayor:

ATTY. JERONIMO J. MANZANERO
City Administrator

Conforme: **MIKAELA RODGER ROSE V. DY**
Authorized Representative
TRENDS & TECHNOLOGIES, INC.

Date: *May 8, 2024*